Library 2012

**New additions** – Highlighted in yellow

**Facilities Management**


- van den Ende, M 1998. Management Systems & Quality Management Faculty of Economics, School of Facility Management, Groningen


**Conference Papers**

- Prof. LJ Grobler – Improving energy efficiency through building operation and how to benefit from energy efficiency tax incentives *Intelligent Building Symposium 2009*

- D. Wibberley – The smart community *Intelligent Building Symposium 2009*

- D. Visser – Discover the full potential of your building *Intelligent Building Symposium 2009*
Articles

- Facilities, Hanzehogeschool, Hogeschool van Groningen (16 March 1998)
- FMSA Lecture notes – Various FM Topics

Treatise:

- Moseki LK. 2010A. Study Concerning The Introduction Of The Principle And Practice Of Facilities Management In Botswana. MSc. UP

Building Maintenance:


Conference Papers

• P. Young – Stadia – Coliseum of the 21st century; Intelligent Building Symposium 2009

• Loudon – Remote asset management using web based infrastructure; Intelligent Building Symposium 2009

• W. Kurzyca – The basics of absorption chillers in HVAC systems & photovoltaic electricity in commercial buildings; Intelligent Building Symposium 2009

• K. Cram – Intelligent lighting control – The next generation of occupancy sensors; Intelligent Building Symposium 2009

• Dr. C. Cooper - Efficiency interventions in a new building; Intelligent Building Symposium 2009

• D. de Kok – The South African property industry – where are we and the effect of the increased electricity prices. Intelligent Building Symposium 2009

• P. Rossouw – The REMA project review – is there really any intelligence out there? Intelligent Building Symposium 2009

• A. Kuzma – Energy savings in retail supermarkets; Intelligent Building Symposium 2009

• T. Cousins – Real-time energy monitoring and control in automated buildings Intelligent Building Symposium 2009

• N. Cameron – Building management system optimisation Intelligent Building Symposium 2009

• Kenneth McPherson – Sustainable building automation – life cycle management Intelligent Building Symposium 2009

• N. Rudden – Building automation – luxury or inescapable fact Intelligent Building Symposium 2009

• Q. McCutcheon – An open and integrated approach to facilities management Intelligent Building Symposium 2009

• D. V. Roberts – From BMS to integrated BEMS solutions Intelligent Building Symposium 2009

• R. Creighton – Value through integration: A holistic approach Intelligent Building Symposium 2009


Treatise

• Dlamini SD. 2010. The implications and complications of implementation of the Government Immovable Asset Management Act (GIAMA no. 19 of 2007) on the practice of Facilities Management of four key national government departments in the Pretoria area. MSc UP
Manuals (Building Maintenance)

- **Maintenance Management Framework.** 1999. Department of Public Works, Queensland Government


- **Asset Management** (Part 2: Guidelines for the application of PAS 55-1). 2008. Institute of Asset management (IAM), UK

- **Facility Management: Building Control Systems** (Scott, Stewart) 1998

Manual


- **Maintenance Management Framework (MMF).** 1999. Queensland Government, Department of Public Works (Works Division). PU@publicworks.qld.gov.au

**FMSA Case Studies**

- Building Maintenance Case Study 2005 (Botha)
- Building Maintenance Case Study 2004 (Jamneck)
- Building Maintenance Case Study 2006 (Aramagum)
- Building Maintenance Case Study 2005 (Human)
- Building Maintenance Case Study 2005 (Ndzo)
- Maintenance Contracts (Makama / Aramagum / Paton)
**Soft Services / Contract Management**


**Manuals**


- Standards For Cleaning Chemicals (March 2002). National Contract Cleaners Association

- Cleaning Equipment Compliance Standard. (*October 2001*) National Contract Cleaners Association
FMSA Case Studies

- Soft Services (Horticulture) Case Study 2006 (Aramagum / Ndzo / Ntombela)
- Soft Services (Archiving) Case Study 2006 (Furnis)
- Soft Services (Fleet Management) Case Study (Furnis / Masemola)
- Soft Services (Security) Case Study (Botha / Furnis)
- Soft Services (Request for proposals Provision of Total FM Services Case Study (2000)
- Facility Management VI: De inkoop van diensten en middelen, 2nd Edition 2000, Euroforum Uitgeverij

Academy for FM Study Notes

Consumer & Communication


• Matthews D, 1988. Joe Williams Communications, Oklahoma

• Manning A.D. 1987, Juta & Co. Cape Town


• Readers Digest. 1991. How to Write & Speak Better. Readers Digest, Hong Kong


**Service Excellence**


Outsourcing


FMSA Case Studies

- Outsourcing (Plumbing) 2006 (Jamneck)
- Outsourcing 2008 (Kyereh)
- Outsourcing 2008 (Thlabanelo)
- Outsourcing 2008 (Mataa)

Health & Safety

- Compensation For Occupational Injuries And Diseases Act No 130 Of 1993 (Abridged Version), National Publishing
Articles

- **Blowing** the Whistle, By Imraan Mahomed, a director in the law department of Eversheds.

- **How** a Behavioural Approach Helps Get to the Route of the Problem; The Psychology of Industrial Safety: http://www.rydermarsh.co.uk/GettotheRootofth.html


Study Guide


- **Principles** of Health & Safety Management (2010). Academy for Facilities Management

Financial Management

Study Guide

- **Financial** Management (August 2010); Masters In Business Administration (Mba). Compiled by Professor Michael O. Kachieng’a; TUT

- **Introduction** to Finance (2011); Higher Certificate in FM; Academy for FM; Compiled by W Weidemann
Space Planning & Management

- L. Home Office Life. Rockport Publishers, Massachusetts

Conference Papers

- Davies – SANS 204 – Meeting the targets with intelligent design; Intelligent Building Symposium 2009
- J. Buch – The Green Star rating system; Intelligent Building Symposium 2009
- B. Hemphill – Green technology maximises the triple bottom line; Intelligent Building Symposium 2009
- W. Stinnes – The role of ICT in bright green buildings; Intelligent Building Symposium 2009

Manual

Study Guide

- **Space** Planning and Management for FM (2011); Higher Certificate in FM. Academy for FM; Compiled by R van Deventer

- Ergonomics (2011); Higher Certificate in FM. Academy for FM Compiled by R van Deventer

- The Psychology of Colour (2011); Higher Certificate in FM. Academy for FM Compiled by R van Deventer

Case Studies

- Shopping Centre Vacancies 2008 (Kaunda)

- Space & cost 2009 (Joubert)

- Space planning 2009 (Kapamba)

- Churn 2005 (Human)

- Workstations 2005 (Human)

- Space Policy 2005 (Human)

- Space Strategy 2005 (Human)

Management


• Blanchard K, Johnson S. 1984. Putting the One Minute Manager to Work. Blanchard Family


• Collard T.H. 2001. How to become an Investor in People. Investors in People, UK


• Covey S.R. 2006. The Eight Habbit. London; Simon & Schuster

• Drucker P. The Practise of Management


Conference papers / Articles

- The High Flier’s Handbook (Davies, William Ph.D.) 1988, Thorsons Publishing Group
- Concise Management Course, (Weidemann, W) 1988

MAGAZINE SUBSCRIPTIONS

- **African** Cleaning Review, E-Squared Publications [Bi-monthly since 2010]
- **Floors** in Africa, Media in Africa Pty (Ltd) [Six weekly since 2010]
• JFM, (Journal Of Facilities Management), Brooke Pattric, Johannesburg

• JFM, (Journal Of Facilities Management), Brooke Pattric, Johannesburg
  o Business Leisure Retail
  o Transport Facilities
  o Sports Facilities
  [January – December 2008; Jan – April 2009 - all issues to 1/2012]

• Walls & Roofs, Media in Africa (Pty, (Ltd) [Six weekly since 2010]

• Commercial & Industrial Property News. Malnor Ltd. Johannesburg [Since 2010]

Articles, Books & Papers (Accessible from Merensky Library (Univ. Pta.) to Head of Institution as part-time lecturer at UP)


• Fortune. Jan 2012 (The Future Issue)

Books

